

11 FEB 1975

MEMORANDUM FOR: Chief, Policy and Plans Group
SUBJECT : A&TD Monthly Report Submission
January 1975

1. With the exception of several pending items, the PMCD survey has been completed and the new table of organization will be reflected in the Position Control Register of 1 March 1975.

2. The Office of Security Candidate Selection Panel was appointed to begin selection of candidates for the September 1975 Agents Training Course. The Panel is made up of an ex officio chairman, [redacted], the working chairman, [redacted]

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[redacted] from the Personnel Branch will act as secretary and liaison with the Office of Personnel.

3. Requirements for the Summer-Only Program were forwarded to the Office of Personnel during the month. The Office of Security is requesting assignment of 24 summer employees this year.

4. Our annual Personal Rank Assignment report, due at the beginning of the calendar year, was forwarded to the Director of Personnel on 17 January 1975. As of 31 December 1974 a total of eleven Security careerists occupied positions classified at grades below that of the incumbents. Four of these are assigned to the OS T/O and seven occupy positions on other Tables of Organization. In addition, two non-OS careerists on rotational training assignments occupy OS positions on a PRA basis.

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Chief, Administration and Training Division